

65th Street Interchange Reconstruction Project Project Management Team Meeting

Record of Meeting No. 9

Date: June 12, 2012
Location: Via GoToMeeting
Start: 2:15 p.m. Draft Date: June 22, 2012
Adjourn: 3:00 p.m. Approval Date:
Attendees: Richard Freese, Doug Nelson, Heather Lukes, Michael Schweyen,
Ken Holte, Aaron Vacek, Ken Helvey and Jon McPherson

1. Introductions

2. Civil/Environmental

- EAW – Finding of Facts and Conclusions was sent to MnDOT CO on May 5, 2012.
 - SRF has yet to receive an update on the EAW. Natalie Ries of SRF will follow up on the EAW status. SRF plans to post the final FOFC in late June/early July in the EQB.
- Sink Holes Area
 - SRF provided the City an option of extending box culverts that would run under the proposed city street. After determining the high estimated cost of this option the City decided to proceed with original grading plan associated with the sink hole mitigation plan prepared by McGhie & Betts.
 - Richard Freese indicated the City will need SRF to prepare right of way figures and descriptions for parcel impacts associated with the sink hole mitigation plan.
- Utilities along Ramp A
 - The City stated the parcel owner along Ramp A has decided to provide an easement adjacent to MnDOT right of way for utilities to relocate in.
 - SRF to provide Heather Lukes an e-mail describing the proposed easement along Ramp A for review at the District.
 - Stantec will coordinate with Peoples on the phasing of the replacement of the overhead power lines.
 - Both gas and power lines are to be buried. The City does not want overhead power lines along Ramp A.
- Ponds
 - Based on 50% plan comments, 10' benches and clay liners will be added to the ponds to prevent sink holes.

- Signing
 - Adrian Potter, with SRF, is to follow up directly with Mike Scheweyen concerning signing comments.
 - Due to the TH 63 turn back (from MnDOT to City and County), signage along TH 52 is changing in the area of the 65th Street Project. Since the sign changes are not due to the interchange construction, MnDOT may participate in the cost of the sign changes that are required for the turn back. Heather will work with Rhonda at the District to prepare a cost sharing agreement. The cost sharing agreement would need to be reflected in the SEQ.
- Staging
 - SRF prepared a staging plan that kept 65th Street open for the duration of the construction project. The City will discuss with emergency response to see if it would be feasible to close 65th Street from 34th Avenue to Freedom Drive
- Comment responses – feedback
 - SRF will follow MnDOT standard tabulation and storm sewer profile formats. Additional details will be incorporated to ensure the staking of the structures match the design details.
 - MnDOT and the City have not reviewed the SRF comment responses sent on June 3, 2012.
 - ITS staff will be used to complete work for the loop detectors in the TH 52 pavement. This will require relocating the junction box and adding loops in the new Auxiliary lanes.
- ICE Reports
 - SRF has received comments from Mike Schweyen and will revise the report and submit for signatures.
- Landscape Plans
 - Landscape plans will not be done at this time.
- Pond comment about Harlequin (south side of IBM property line west of TH 52) and Pintail (33rd Street east side of TH 52) ponds and returning the ROW to the City.
 - These pond areas are not in the project area and will not be part of the project.
- QMP
 - MnDOT's Quality Management Plan will be follow for the 100% submittal to CO. SRF will provide the checklist and the check prints as part of the submittal.
- TMP
 - At this time a Traffic Management Plan will not be required for this project.

3. Right of Way

- Appraisals
 - Parcels 3, 4, and 5 are ready to move forward with making contingent offers. The City will verify with City Administration before moving forward.
 - SRF is preparing a new scope of work to add appraisals for Parcels 6 and 7, and legal descriptions for Parcels 8, 9 and 10 (sink hole grading).
 - SRF will complete the legal descriptions for Parcels 1 and 2.
- Sink Hole Area
 - SRF will verify the grading plan with McGhie & Betts, and develop the legal description for the parcels impacted.
- Menards' Parcel
 - Revised parcel sketches have been sent to the City based on the comment received from MnDOT on the ditch.
- 34th Street Connection Official Mapping
 - Official mapping is needed for the connection as part of the MOU. SRF will provide MnDOT with the New Life Church plat.
 - Heather will verify with MnDOT staff involved with developing the MOU, that the roadway shown in the plat is acceptable.
 - SRF will develop the official map based on MnDOT and City direction.
- City Acquisitions
 - The City will complete the Acquisitions for Parcels 1, 2, 6, 7, 8, 9 and 10.

4. Review Schedule

- McGhie and Betts will submit a 50% plan of the sink hole rehabilitation prior to the 100% submittal

5. Design Submittals

- EQB publication of FOFC prior to submittal of final plans.
- 100% plan submittal scheduled for July 20, 2012.
- Final plans to CO on September 21, 2012.

6. Other Items

- For the next PMT meeting, an item will be added to further discuss Cost Participation and how it relates to the SEQ.
- Project letting schedule currently identifies Advertisement in early December with an early January letting.

7. Action Items

• Publish FOFC in EQB	SRF
• Provide figure to Heather to show utilities outside of MnDOT right of way adjacent to Ramp A	SRF
• Adrian to follow up with Mike on Signing comments	SRF
• Provide feedback on closing 65th Street	City
• Submit ICE Reports for signature	SRF
• Provide New Life Church plat to Heather	SRF
• Provide feedback on frontage road location based on the plat once received	MnDOT
• Discuss phasing of overhead power with Peoples	Stantec
• Prepare cost sharing agreement for TH 63 Signing items	MnDOT

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Jon McPherson at 763.475.0010 or jmcperson@srfconsulting.com.

JMP/bls