

65th Street Interchange Reconstruction Project Project Management Team Meeting

Record of Meeting No. 8

Date: April 13, 2012
Location: Via GoToMeeting
Start: 9:30 a.m. Draft Date: April 17, 2012
Adjourn: 10:30 a.m. Approval Date: June 12, 2012
Attendees: Doug Nelson, Mike Easley, Heather Lukes, Michael Schweyen, Ken Holte,
Aaron Vacek, Ken Helvey and Jon McPherson

Meeting Discussion

1. Introductions
2. Geometric Layout
 - Layout Signed and distribution copies have been sent.
 - EAW – Finding of Facts and Conclusions has been sent to MnDOT and City for review, awaiting Corps direction regarding jurisdictional wetlands.
 - Aaron Vacek to re-send Heather Lukes e-mail with description of sink holes in EAW.
 - Sink Holes – Incorporated grading per McGhie & Betts plan.
 - The 50 percent plan submittal included a copy of the McGhie & Betts restoration plans that will be incorporated into the 65th Street Interchange plans.
 - The city and SRF decided that McGhie & Betts would be responsible for signing the plans and specifications related to the sink hole restoration.
 - Doug Nelson stated he would check on the contract status of McGhie & Betts with the city to perform the sink hole plans and specifications.
 - City Welcome Sign – New location within Right of Way north of 75th Street.
 - Doug Nelson indicated that the work to relocate the city welcome sign would be part of a separate project.
 - Landscape Plan
 - SRF has provided a scope of services to the city to perform landscaping plans. Doug Nelson stated that he would follow up with Richard Freese to determine how the city wants to proceed.

- Drainage/WQ-Ditch Blocks/Ditch slopes along TH 52.
 - 50 percent plan submittal includes drainage elements as described in the drainage memo to the city and MnDOT.
- Ponds
 - Aaron Vacek stated as drainage design progressed from the staff approved layout to the 50 percent plans, pond shapes and sizes (north east pond in particular became much smaller) may look different.
- Signing
 - Signing plans have been updated to meet new standards and overhead signs will be light per MnDOT District 6 direction.
- Staging
 - 50 percent plan submittal contains a staging plan that shows 65th Street being constructed in 2 stages. The city has previously mentioned that a complete closure of 65th Street may be preferred to a staged construction. The city is to provide direction to staging preference with 50 percent plan comments.

3. Right of Way

- Appraisals
 - Ken Helvey indicated that appraisals have been completed for parcels 3, 4 and 5 and will provide to the city within the next week.
 - Appraisals were provided to the city 4-13-12, approval pending on city concurrence.
- Sink Hole Area
 - Additional right of way and easement will be necessary to repair the sink hole area. Figures showing the additional areas have been created and distributed to the city.
 - The city will need to follow up with Mark Trogstad-Isaacson to discuss additional MnDOT right of way needed for ditch construction in the repair area and to discuss all of the parcels that the city is acquiring.
- City Acquisitions
 - Doug Nelson will follow up with the new city right of way representative (Mark Baker) to determine the status of the parcels to be acquired by the city.

4. Review Schedule

- Comments anticipated to SRF by May 21.

5. Design Submittals

- 50 percent plan submitted April 6.
- 100 percent plan submittal scheduled for June 29.

6. Other Items

- Heather Lukes mentioned that as part of the MOU agreement between MnDOT and the City of Rochester that the city is to officially map/plat the 34th Avenue connection. Doug Nelson was not sure if this has been completed but that he would check on the platting status.
- Mike Scheweyen mentioned that overhead signing on TH 52 may need to be modified to include the Highway 63 turnback project.
- Items to be discussed at the upcoming utility coordination meeting April 24:
 - Fiber optic cable located on the east side of TH 52.
 - Possible DMS cabinet grading conflict (SRF to verify location and possible impacts).
 - Verify fiber optic cable owners shown on utility plan sheets.

• Provide comments to 50% Plans	MnDOT / City
• Determine McGhie & Betts status with city to perform sink hole repair plans and specifications	City
• Follow up on scope of services for landscaping plans	City
• Provide appraisals for parcels 3, 4 & 5 to city	SRF
• Complete platting work for 34 th Avenue connection	City
• Provide direction on staging preference on 65 th Street (full closure vs. staged construction)	City
• Contact Mark Trogstad-Isaacson to discuss Right of Way acquisitions that the City is completing	City

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Jon McPherson at 763.475.0010 or jmcperson@srfconsulting.com.

JMP/gjd