

**65th Street Interchange Reconstruction Project
Project Management Team Meeting
Record of Meeting No. 7**

Date: January 12, 2012
Location: Via GoToMeeting
Start: 1:30 p.m. Draft Date: January 20, 2012
Adjourn: 2:00 p.m. Approval Date:
Attendees: Richard Freese, Doug Nelson, Jeff Bunch, Heather Lukes,
Michael Schweyen, Ken Holte, Kevin Jullie, and Aaron Vacek

Meeting Discussion

1. Introductions

- No comments were made, and the PMT No. 6 Minutes were approved.

2. Geometric Layout

- Central Office Review – The revised layout, with the CO comments incorporated, was submitted on January 10th to the District who will forward it to CO for approval. It is anticipated the review will take up to a month.
- EAW – The comment period ended on December 28th; SRF is completing responses for the comments received including the comments received by email prior to PIM. When the responses are complete, they will be provided to Richard and Heather for review.
- Sink Holes – MnDOT has reviewed the sinkhole plan prepared by McGhie & Betts, and the repair should meet the requirements of the MOU if the ramp construction and box culvert extension south of the sink holes do not impact the drainage patterns described in the McGhie & Betts report, which they do not. An email will be prepared by SRF to show that the interchange does not impact the drainage pattern and that the McGhie & Betts plan will be incorporated into the roadway improvement plan. Sinkhole mitigation to be added to 50% plan.
- City Welcome Sign – The preferred location of the new welcome sign is north of 75th Street, within MnDOT right of way. If the new sign is built within the right of way, it will not affect the EAW and could be built with the rest of the project. At this time the City has not determined the exact location or type of sign, and is continuing to evaluate potential locations.

- Auxiliary Lane/Drainage Impacts – SRF had developed a memorandum on ditch capacity and Water Quality which has been reviewed by MnDOT. Due to the limited treatment options and based on the site conditions, using ditch blocks and tying in the new slopes to stay out of the existing ditch has been deemed reasonable. This option also reduces/limits regarding of the existing backslopes.
- Landscape Plan – The City may include landscaping as part of the plan or do it as a separate contract.
- Signing Comments – SRF has provided responses/questions to the comments MnDOT CO sent on the snapshot signing and striping plans. MnDOT District 6 has reviewed the responses and will provide direction to SRF by the end of week for the week of January 16th.

3. Right of Way

- No right of way purchases will be made until after the City's transportation sales tax is approved, however, the City would like the offers to be made prior to the vote and be contingent on the tax being approved. If it is not approved, the City would not want to own the land because the timing of the project would be unknown. SRF will contact Mark Trogstad-Isaacson to verify the Right of Way process needed since this is not a federal project, however the City will be purchasing the Right of Way and turning it over to MnDOT in the ramp areas.
- SRF to verify with Mark Trogstad-Isaacson if a Right-of-Way Certification is necessary.

4. Schedule Review

- Right of way tasks have been added to the schedule and offers will be able to be made by the end of November 2012.
- Project letting remains in December 2012.

5. Design Submittals

- 50% plan scheduled for submittal February 24, 2012. This may be pushed back one month to allow the EAW process to conclude, sinkhole mitigation to be added, and to allow the layout to be approved.
- 100% plan scheduled for submittal May 11, 2012.

6. Other

- The next PMT meeting is scheduled for Friday, February 10th at 10:30 a.m. via GoToMeeting.

7. Action Items

• Send response email to MnDOT on Sink Hole/maintaining Drainage with Interchange Ramps	SRF
• Review Layout at CO and provide comments to SRF	MnDOT
• Review Ditch Section and Water Quality Memorandum	MnDOT
• Signing and Striping comment follow-up	MnDOT
• Verify need for Right of Way Certificate on non-federal project	SRF
• Determine City Welcome Sign location and if it should be included with Project	City

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Aaron Vacek at 763.475.0010 or avacek@srfconsulting.com.

AMV/bls