

55th Street Interchange Reconstruction Project Project Management Team Meeting

Record of Meeting No. 7

Date: December 12, 2011
Location: Via GoToMeeting
Start: 1:00 p.m. Draft Date: December 15, 2011
Adjourn: 2:00 p.m. Approval Date: January 12, 2012
Attendees: Richard Freese, Gary Shannon, Jeff Bunch, Kaye Bieniek,
Michael Schweyen, Ken Holte, and Aaron Vacek

Meeting Discussion

1. Introductions

- No additional comments were provided for the PMT No. 6 Minutes, and they were approved.

2. Geometric Layout

- Layout Status
 - A design exception has been prepared for the design speed on the project. The exception has been signed at the District (Greg Paulson), and has been sent to Central Office (CO) (Darwin Yasis) for approval. Once the exception is approved, the layout will be resubmitted to the District for approval.
- Project Memorandum (CAT EX)
 - Comments have been received from State Aid (Fausto) on the Project Memorandum (PM) and all pertain to the design speed. Once the exception is approved, the PM will be re-submitted for approval.
- Wetland Delineation Report review
 - Nathan, District 6, continues to follow-up with MnDOT CO (Sarma); nothing new to report.
- Colored Stamped Concrete: SRF had received a 100% plan comment from the City not to show the colored stamped concrete, since the areas were not complete medians or were relatively small areas. Richard confirmed the City would like to

use the treatment in the median west of Clearwater, east of the east ramps and in the pork chop island at Clearwater, which is how it is currently shown in the plan.

- Preliminary Bridge Plan: The Preliminary Bridge plans will be approved once a resolution is made on the design exception.
- Plan Review – CO/State Aid: After the City, County and MnDOT comments to the 100% plans are incorporated, SRF will submit the final plans to Jeff Bunch for State Aid review and they will forward to CO after their review is complete.
- Bid Documents: SRF will develop the bid documents for the letting, and the City will administer the letting. The City is to advertise the letting and distribute construction documents. The City will provide any updated text required for the bidding documents.
- Construction Administration: MnDOT will provide an inspector, as will the City. MnDOT is currently determining inspection staff for their 2012 projects. The City would prefer the MnDOT inspector have bridge inspection certifications so that the city does not need to provide inspection for the bridge. The City will be the surveyor on the project.
- Landscaping Plan: The City will do a Landscaping Plan separate from this project to be let in 2013 or later. Design of amenities and locations will be determined at a later time.
- Signal Justification Letter: Mike will review and provide any comments or sign. If any items need follow-up from the City or County, Mike will inform SRF.

3. Open House

- Comments Received
 - Several residents expressed concern with the project schedule and would like to see the 65th Street project happen before the 55th Street project. Currently this comment cannot be addressed due to funding for the 65th Street project.
 - One resident expressed concern with the reconfiguration of the Clearwater intersection. He agrees that it will be a safety improvement; however, he would like it delayed until a future phase or until it becomes a bigger issue. Currently SRF is providing a technical response to the resident, and Richard will provide the information to him.

4. Schedule

- Once the design exception for design speed is approved, the layout can be revised and approved and the PM can be revised and re-submitted.

5. Design Submittals

- Final PS&E for approval scheduled for December 23, 2011.
- Final bridge plans scheduled for submittal December 23, 2011.

6. Other

- The next PMT meeting is scheduled for Thursday, January 12th at 1:00 p.m. via GoToMeeting.

7. Action Items

• Layout Approval	MnDOT
• Wetland Delineation Report approval	MnDOT
• Follow up on Design exception	MnDOT/SRF
• Review/Approve SJL	MnDOT
• Re-submit PM	SRF
• Determine MnDOT inspector (Bridge Certifications)	MnDOT
• Boiler Plate and Bidding Documents' text	City

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Aaron Vacek at 763.475.0010 or avacek@srfconsulting.com.

AMV/bls