

55th Street Interchange Reconstruction Project Project Management Team Meeting

Record of Meeting No. 6

Date: November 14, 2011
Location: City of Rochester offices
Start: 1:00 p.m. Draft Date: November 18, 2011
Adjourn: 2:30 p.m. Approval Date: December 12, 2011
Attendees: Richard Freese, Gary Shannon, Doug Nelson, Jeff Bunch, Kaye Bieniek,
Heather Lukes, Ken Holte, and Aaron Vacek

Meeting Discussion

1. Introductions

- No additional comments were provided for the PMT No. 5 Minutes, and they were approved.

2. Geometric Layout

- Layout Status
 - Layout is at District and will be approved once a final resolution to the barrier on the north side of the bridge is made. A meeting between MnDOT Bridge office and the District will be held on November 15th to determine if a design exception will be approved without a speed study.
- PM (CAT EX)
 - The Wetland Delineation Report is currently being reviewed by Sarma Straumanis as the WCA LGU. The PM will be submitted with text indicating that a permit will be obtained if necessary. The Signal Justification Letter has yet to be approved and will be noted in the report that it is currently being reviewed at the District.
 - Submit through the District who will forward to the Central Office.
- Concrete Joint Repair
 - The 100% plans submitted showed the final striping and joint repairs as work occurring in Stage 5 (last stage) and the pay items for this work as “Alternative Bid Items”. It was decided to note in the staging plan that Joint Repairs could be

done throughout the staging of the project and to leave it up to the contractor. In the time and traffic specification it will be noted that all items with the exception of the joint repair and final striping will be done by October 15, 2012, and the joint repair and striping has until May 15, 2013. The pay items for the joint repair and final striping will show up in order with the rest of the pay items and the "Alternative Bid Item" notes will be removed.

- Intent is to have joint repair be a part of the Construction Contract, but allow contractors an option as to when it gets completed without holding up other construction elements.
- Light between W. Frontage Road and Ramp: Since the two lights on the bridge are to be removed there is only one (1) light on the corridor that is not on the signals. The City, County and MnDOT agreed that the light can be removed. SRF will revise the plan to remove the light. Contact RPU to identify/coordinate removal of service.
- Preliminary Bridge Plan: Preliminary Bridges plans have revised based on the MnDOT Bridge office comments and have been resubmitted along with a design exception for the barrier on the north side of the bridge. The Preliminary Bridge plans will be approved once a resolution is made on the design exception.
- Plan Review – CO/State Aid: After the City, County and MnDOT comments to the 100% plans are incorporated, SRF will submit the final plans to Jeff Bunch for State Aid review. If possible, Jeff will also have CO review the plan concurrently.
- Bid Documents: SRF will develop the bid documents for the letting and the City will administer the letting. The City to advertise letting and distribute construction documents.
- Construction Administration: No construction trailer will be needed for the project. MnDOT will provide an inspector as will the City. The City will be the surveyor on the project.
- Landscaping Plan: The City will do a Landscaping plan separate from this project.

3. Open House

- Sign-In Sheet: No Changes
- Comment Form: Add NRTS website to the bottom of the form.
- Power Point:
 - Add two slides for the description of each project based on the overview map. For 55th Street also add information on Clearwater Reconfiguration, Pavement Joint Repair and Landscaping in 2013.
 - Revise the CR 14 shield to match the CR 112 shield.
 - Add proposed walk from Clearwater to Chateau on all 55th Street figures.

- Revise the 55th Street Construction Staging slide on the 3rd line to state “Clearwater Rd access will be closed and detour will be posted during construction.”
 - Add (2015) under 55th Street Improvements – Phase II.
 - Add note at the bottom of 55th Street Improvements – Phase IV stating “Diverging Diamond alternative configuration to be evaluated.”
 - On the 65th Street Graphic, remove blue on west frontage road and remove “Future” in “Future Construction by others” in the Legend.
 - On the 65th Street Construction Staging slide, revise bullet 2 to say “Access will be maintained to individual property owners”.
 - On the 65th Street Construction Staging slide, revise bullet 3 to say “Access to 34th Avenue will remain open during construction”
 - On the 65th Street Project Schedule, add (tentative) behind April 2013 and November 2013.
 - On the Questions slide add “... mail in by December 28th.
- Boards: Revise CR 14 shield to match the CR 112 shield. Bring the Noise wall before and after photos, but will not present.
 - Layouts: On all 55th Street layouts, add the walk between Clearwater and Chateau as by others.

4. Schedule

- PM (Cat Ex) will be submitted the week of November 14; it is anticipated the final approval will take four months. 100% plans were submitted to the City, County, and MnDOT on November 14 comments are due December 9.

5. Design Submittals

- Final PS&E for approval scheduled for December 23, 2011.
- Final bridge plans scheduled for submittal December 16, 2011.

6. Other

- The next PMT meeting is scheduled for Monday December 12th at 1:00 p.m. via GoToMeeting.

7. Action Items

• Layout Approval	MnDOT
• Wetland Delineation Report approval	MnDOT
• Follow up on bridge comments/Design exception if needed	MnDOT/SRF
• Revise Open House materials	SRF
• Review/Approve SJL	MnDOT
• Contact RPU to identify/coordinate removal	SRF/WHKS

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Aaron Vacek at 763.475.0010 or avacek@srfconsulting.com.

AMV/bls