

## **55<sup>th</sup> Street Interchange Reconstruction Project Project Management Team Meeting**

### **Record of Meeting No. 1**

Date: June 1, 2011  
Location: City of Rochester office  
Start: 8:00 a.m. Draft Date: June 3, 2011  
Adjourn: 9:00 a.m. Approval Date: July 13, 2011  
Attendees: Richard Freese, Jeff Bunch, Gary Shannon, Doug Nelson, Kevin Jullie, and Aaron Vacek

### **Meeting Discussion**

#### **1. Introductions**

- Establish agency contacts – The City’s Project Manager is Gary Shannon and the Mn/DOT District 6 Project Manager is Jeff Bunch.
- Confirm PMT members – The PMT will include the meeting Attendees listed above as well as Kaye Bieniek of Olmsted County. All materials presented at PMT 1 will be provided to Kaye. Meeting minutes from the PMT meetings will be sent to Abbi Ginsberg at FHWA.
- Identify recurring date and time for monthly PMT meetings – Future PMT meetings will be held on the second Wednesday of the month at the City of Rochester offices at 8:00 a.m. The next meeting will be held on July 13<sup>th</sup>.

#### **2. Project History**

- NRTS Recommendations – Aaron briefly described the four Phases that will be completed on 55<sup>th</sup> Street:
  - Phase I will include the widening of the 55th Street Bridge, intersection improvements at the ramp terminals, and traffic signal timing revisions. Construction is proposed in 2013.
  - Phase II includes the easterly relocation of the East Frontage Road/Bandel Road intersection.
  - Phase III is the reconfiguration of the Highway 52/55th Street interchange into a Diverging Diamond.

- Phase IV is the upgrade of 55th Street to a six-lane divided roadway between the relocated East Frontage Road/Bandel Road intersection and Member's Parkway as well as the reconfiguration of the interchange to a Single Point Urban Interchange.
- Geometric Layout – Aaron presented a draft layout that has been prepared for the Phase I improvements. Jeff will confirm the layout will be a level 2 approval which will be approved by the District. No limits were shown on the layout, however based on preliminary checks, no right of way or temporary easements appear to be needed. WHKS will be completing survey in the area soon and will allow SRF to confirm no right of way impacts.

Richard asked about the northbound left turners from the West Frontage Road onto 55<sup>th</sup> Street West and how the signal would operate. As part of the NRTS, SRF studied adding a westbound merge lane for the left turners, however, due to the close proximity of Chateau Road, the proper geometry is not able to be achieved; therefore, the signal at the West Frontage Road/Clearwater Road will stop westbound drivers on 55<sup>th</sup> Street.

Bridge improvements will need to be consistent with the Aesthetic Design Guide for TH 52 the 65th Street overpass was recommended as guides for the parapet design.

SRF will review the existing lighting on 55<sup>th</sup> Street and recommend if additional lights are needed on the corridor.

### **3. Data Collection/Information Needs**

- SP number, City Project number, Mn/DOT T number – The SP number is 5508-118, for the City project number use SAP 159-132-006, on invoices to the City the number to use is J-7266, and Mn/DOT billing number is T6A086.
- Record Plan for Sewer and Water Infrastructure within project area – The City will provide existing plans.
- Existing signal plans on 55<sup>th</sup> Street, PDF's and Design files if possible. – PDF's sent on June 2, 2011.
- Temporary Signals – Both permanent and temporary signals will need to be designed and implemented as part of the project. As much of the existing signals should be reused as possible. Pieces that cannot be reused should be salvaged for the city. For the new permanent signal systems galvanized poles would be preferred. SRF will review the existing signal system and provide a recommendation regarding which parts of the existing signal system can be reused.
- PM or Cat EX – Kevin asked Jeff if a PM or Cat EX would be the proper document for the project. Jeff will check with staff at District 6 to confirm which document will be required.

#### **4. Review Project Scope and Schedule**

Aaron handed out copies of the scope and reviewed it with the group. The schedule was also reviewed and Richard stated that the approvals and signatures will need to be completed by April 15, 2012. An award of the project is needed by October 1, 2012. SRF will revise the schedule and attach it to the meeting minutes.

#### **5. Design Submittals**

- Draft CAT EX scheduled for September 16<sup>th</sup>
- Submit CAT EX for Approval scheduled for November 18<sup>th</sup>
- Preliminary Layout scheduled for July 29<sup>th</sup>
- 50% plan submittal scheduled for August 12<sup>th</sup>
- 100% plan submittal scheduled for September 30<sup>th</sup>

#### **6. Final Design Submittals – Bridge**

Recent SRF experience has been that an approved geometric layout is required prior to Mn/DOT Bridge Department providing a full preliminary plan review:

- Preliminary Bridge Plans scheduled for August 12<sup>th</sup>
- Final Bridge Plans scheduled for September 30<sup>th</sup>

#### **7. Other Items**

- Discuss meetings regarding 65<sup>th</sup> Street project. – SRF submitted the 65<sup>th</sup> Street Layout for review to the City and Mn/DOT at the meeting, and it was decided to hold future 65<sup>th</sup> Street PMT meetings the same day immediately following the 55<sup>th</sup> Street PMT meetings starting next month. The 55<sup>th</sup> Schedule provided also included the 65<sup>th</sup> Schedule with Submittal dates and review times.

It was confirmed with Jeff that the reconstruction of the northerly West Frontage Road on the 65<sup>th</sup> Interchange project would need to be included in the environmental documents since it is a connected action even though the work being done is by others.

These meeting minutes were prepared by SRF Consulting Group, Inc. If there are any questions or comments, please contact Aaron Vacek at 763-475-0010 or [avacek@srfconsulting.com](mailto:avacek@srfconsulting.com).

AV/bls